



**BOARD OF GOVERNORS**

**NOTICE OF MEETING**

June 2, 2017

Please be advised that the next meeting of the Board of Governors of Concordia University will take place **at 8 a.m., on Friday, June 9, 2017**, in Room GM 410 (Board of Governors Meeting Room), located on the 4<sup>th</sup> floor of the Guy-Metro Building, 1550 de Maisonneuve Blvd. West, on the SGW Campus. Refreshments and light fare will be provided.

Kindly confirm your attendance to the meeting to Evelyne Loo as soon as possible at [evelyne.loo@concordia.ca](mailto:evelyne.loo@concordia.ca) or at 514-848-2424, ext. 4814.

*Members of the University community who wish to view the meeting are invited to go to the observers' room H-633-1 located on the 6<sup>th</sup> floor of the Hall Building, on the SGW Campus.*

A handwritten signature in blue ink that reads "D. Tessier".

Danielle Tessier  
Secretary of the Board of Governors



**AGENDA OF THE OPEN SESSION  
OF THE MEETING OF THE BOARD OF GOVERNORS**

Friday, June 9, 2017, at 8 a.m.  
Room GM 410 (Board of Governors Meeting Room)  
SGW Campus

<b>Time</b>	<b>Item</b>	<b>Presenter/s</b>	<b>Action</b>
8:00	1. Call to order	N. Hébert	
	1.1 Adoption of the Agenda	N. Hébert	Approval
	<b>CONSENT AGENDA</b>	N. Hébert	
	2. Adoption of May 24, 2017 Minutes		Approval
	3. Sundry fees report ( <i>Document BG-2017-5-D1</i> )		Information
	<b>REGULAR AGENDA</b>		
8:05	4. Business arising from the Minutes not included on the Agenda		
8:10	5. President's report	A. Shepard	Information
8:15	6. Finance Committee recommendations:	G. Paulez/ D. Cossette	Approval
	6.1 Per-credit tuition fees for undergraduate international students in ENCS and JMSB Cycle I programs ( <i>Document BG-2017-5-D2</i> )		
	6.2 Administrative fee ( <i>Document BG-2017-5-D3</i> )		

6.3 Technology Infrastructure fee (*Document BG-2017-5-D4*)

8:45 7. Other business

8:50 8. Adjournment

N. Hébert

**MINUTES OF THE OPEN SESSION MEETING  
OF THE BOARD OF GOVERNORS**

Held on Wednesday, May 24, 2017, at 4 p.m.  
in Room GM 410 (Board of Governors Meeting Room)  
located on the 4<sup>th</sup> floor of the Guy-Metro Building,  
1550 de Maisonneuve Blvd. West  
on the SGW Campus

**PRESENT**

Governors: Helen Antoniou Molson, Françoise Bertrand, *Vice-Chair*, Sandra Betton, Theresa Bianco, Jeff Bicher, Antoinette Bozac (*via telephone*), Jean-Pierre Desrosiers, Mélanie La Couture, William Lynch, Lucinda Marshall-Kiparissis, Frédérica Martin, *Vice-Chair*, Michael Novak, Georges Paulez, Philippe Pourreaux, Frances Shaver, Alan Shepard, *President and Vice-Chancellor*

Alternate Governor: Terry Wilkings

Non-voting Observer: Jonathan Wener, *Chancellor*

Also attending: Philippe Beauregard, William Cheaib, Denis Cossette, Roger Côté, Frederica Jacobs, Lisa Ostiguy, Justin Powlowski, Lisa White (*for item 11*)

**ABSENT**

Governors: Norman Hébert jr., *Chair*, Gabriel Bran Lopez, Gina P. Cody, Daniel Cross, Hélène Fortin, Rahul Kumar, Tony Loffreda, Maria Peluso, Suzanne Sauvage

1. **Call to Order**

The meeting was called to order at 4:07 p.m. by Vice-Chair Bertrand who was chairing the meeting in the absence of Board Chair Hébert.

1.1 **Adoption of the Agenda**

Upon motion duly moved and seconded, it was unanimously RESOLVED:

R-2017-4-7 *That the Agenda be approved, including the items on the Consent Agenda.*

CONSENT2. Adoption of April 19, 2017 Minutes

R-2017-4-8 *That the Minutes of the meeting of the Open Session of April 19, 2017 be approved.*

3. Professional liability waiver for an in-house architect (Document BG-2017-4-D5)

R-2017-4-9 *Considérant que Mme Mana Hemami, architecte, est au service exclusif de l'Université Concordia;*

*Considérant que Mme Mana Hemami, architecte, ne pose des actes professionnels que pour des édifices destinés à l'usage exclusif de l'Université Concordia et non destinés à la revente;*

*IL EST RÉSOLU de déclarer aux fins du Règlement sur la souscription obligatoire au Fonds d'assurance de la responsabilité professionnelle de l'Ordre des architectes du Québec (chapitre A-21, r. 13) que l'Université Concordia se porte garant et s'engage à prendre le fait et cause et répondre financièrement des conséquences de toute erreur ou omission de Mme Mana Hemami dans l'exercice de ses fonctions.*

4. Audit Committee report (Document BG-2017-4-D6)
5. Finance Committee report (Document BG-2017-4-D7)
6. Governance and Ethics Committee report (Document BG-2017-4-D8)
7. Honorary Degree and Convocation Committee (Document BG-2017-4-D9)
8. Human Resources Committee (Document BG-2017-4-D10)

There reports are provided for information.

REGULAR9. Business arising from the Minutes not included on the Agenda

There was no business arising from the Minutes not included on the Agenda.

10. President's report (Document BG-2017-4-D11)

Prof. Shepard thanked those Governors who attended his speech at the May 10 event organized by CORIM. He also provided an update on some activities around the campus and highlighted some information included in his written report.

Following his report, he responded to questions.

11. Annual report from the Office of Rights and Responsibilities (Document BG-2017-4-D11)

Associate Advisor Lisa White summarized the mandate of the Office of Rights and Responsibilities (ORR) and presented the highlights of the annual report, including some key statistics. To illustrate the type of situations that ORR deals with on a regular basis,

Ms. White shared three narratives, one situation involving two students, another involving two employees and the third regarding a student of concern.

Following her presentation, Ms. White responded to questions of clarification. It was suggested that some comparative data be included in next year's report in connection with some of the charts included in the annual report.

12. Report on compliance with environmental legislation and health and safety (EH&S) regulations (Document BG-2017-4-D12)

Mr. Côté summarized the key elements of the report, specifying that while the number of safety training sessions has decreased, the number of participants in those sessions has increased. He underlined that the increase in the number of citations is linked to the increased number of inspections and assessments.

With respect to work-related injuries, he noted the absence of any extreme injury which would compromise an employee's long term health or well-being. The awareness campaign regarding campus safety continues to track well. Following his summary, he responded to questions and comments.

13. COPIBEC Copyright License Agreement renewal (Document BG-2017-4-D13)

Me Jacobs apprised the Board that renewal was being sought for this agreement which the University has signed in different iterations since 1999. She was pleased to convey that the negotiations in 2014 had resulted in a 29% decrease in the price per FTE and that again this year, there has been another decrease of approximately 10%. She explained that the state of the law regarding copyright, "fair dealing" and other exceptions to copyright law remains in flux, and that this agreement will continue to provide stability while the legal landscape is being settled.

In response to various questions, Me Jacobs advised that this renewal will be signed by all of the Quebec universities, excluding Université Laval which is currently in litigation with COPIBEC. She further added that external legal expertise was sought and obtained by the negotiating team prior to undertaking negotiations with COPIBEC.

Upon motion duly moved and seconded, it was RESOLVED (*Lynch requesting that his opposition be noted in the Minutes*):

R-2017-4-10 ATTENDU QUE la « Convention concernant la reproduction d'œuvres littéraires dans les établissements d'enseignement d'ordre universitaire (2014-2017) » vient à échéance le 31 mai 2017;

ATTENDU QUE le Comité des secrétaires généraux du Bureau de coopération interuniversitaire (BCI) a été mandaté pour la négociation du renouvellement de ladite convention avec COPIBEC;

*ATTENDU l'entente intervenue avec COPIBEC sur le texte de la Convention concernant la reproduction d'œuvres littéraires dans les établissements d'enseignement d'ordre universitaire (2017-2021);*

*ATTENDU la recommandation du Comité exécutif et du Comité des secrétaires généraux du BCI, ainsi que le résultat de la consultation menée par le BCI auprès des membres de son conseil d'administration concernant le texte de la Convention concernant la reproduction d'œuvres littéraires dans les établissements d'enseignement d'ordre universitaire (2017-2021);*

*ATTENDU l'intérêt pour l'Université Concordia, comme établissement d'enseignement de niveau universitaire, d'adhérer à la Convention concernant la reproduction d'œuvres littéraires dans les établissements d'enseignement d'ordre universitaire (2017-2021) aux fins de sa mission d'enseignement et de recherche;*

**IL EST RÉSOLU :**

*d'approuver l'adhésion de l'Université Concordia à la Convention concernant la reproduction d'œuvres littéraires dans les établissements d'enseignement d'ordre universitaire (2017-2021), selon le document BG-2017-4-D14 joint à la présente résolution; et*

*d'autoriser la secrétaire générale à signer, pour et au nom de l'Université Concordia, la Convention concernant la reproduction d'œuvres littéraires dans les établissements d'enseignement d'ordre universitaire (2017-2021).*

**14. Revision to the Copyright fee (Document BG-2017-4-D14)**

Upon motion duly moved and seconded, it was unanimously RESOLVED:

R-2017-4-11 *Whereas at its meeting of May 21, 2014, the Board of Governors approved a decrease in the Copyright fee from \$0.77 to \$0.53 per credit collected from all students beginning with the Summer term 2014/1 term;*

*Whereas the current Copyright fee collected from all students will cease as of May 31, 2017;*

*Be it resolved that the Board of Governors approve the collection of a revised Copyright fee of \$0.45 per credit from all students for the next four successive years (2017/2018, 2018/2019, 2019/2020 and 2020/2021), effective with registration for the Summer 2017 term (2017/1), in accordance with the University billing, refund and withdrawal policy.*

**15. Other business**

Ms. Marshall-Kiparissis asked if the increased security at today's meeting was the "new normal" and, if so, she urged that this be clearly communicated to the University community. The President responded that he would address security issues during the Closed Session.

16. Adjournment

The meeting adjourned at 5:06 p.m.



Danielle Tessier  
Secretary of the Board of Governors





**BOARD OF GOVERNORS  
OPEN SESSION  
June 9, 2017**

**AGENDA ITEM:** Sundry fees report

**ACTION REQUIRED:** For information

**SUMMARY:** In accordance with Resolution R-2014-6-24 adopted by the Board of Governors at its meeting of October 22, 2014, new or modified sundry fees which were approved by the Provost and Vice-President, Academic Affairs and/or the Vice-President, Services during the academic year must be reported by the President to the Board on annual basis.

**PROVOST AND VICE-PRESIDENT, ACADEMIC AFFAIRS**

<i>Description</i>	<i>Fee effective in 2015/2016</i>	<i>Revised fee effective September 2016</i>
<i>Official Transcripts</i>	\$7.00	\$12.00

**VICE-PRESIDENT, SERVICES**

**FOOD SERVICES**

	<i>Annual Fee 2016-2017</i>	<i>Annual Fee 2017-2018</i>
<i>Meal Plan for Resident Students (includes Fall and Winter semesters)</i>	\$4,150.00	\$4,300.00
<i>Food Services Infrastructure Fee</i>	\$75.00	\$100.00

**RESIDENCE RENT**

<i>Building/Type of Room</i>	<i>2016-2017 Monthly Rent</i>	<i>2017-2018 Monthly Rent</i>
<i>Hingston Hall A- Single</i>	\$526.09	\$530.00
<i>Hingston Hall A- Large single</i>	\$589.96	\$595.00
<i>Hingston Hall A- Double</i>	\$448.75	\$450.00
<i>Hingston Hall B - Small single</i>	\$617.71	\$620.00
<i>Hingston Hall B - Large single</i>	\$698.28	\$700.00
<i>Jesuit Residence - Single private</i>	\$840.06	\$844.26
<i>Jesuit Residence - double</i>	\$500.00	\$505.00

<i>Grey Nuns – Small single (no sink)</i>	\$727.82	\$731.46
<i>Grey Nuns – Small single</i>	\$738.07	\$741.76
<i>Grey Nuns – Single (no sink)</i>	\$763.70	\$767.52
<i>Grey Nuns - Single</i>	\$773.95	\$777.82
<i>Grey Nuns – Large single ( no sink)</i>	\$794.45	\$798.42
<i>Grey Nuns – Large single</i>	\$804.70	\$808.73
<i>Grey Nuns – Small Double (no sink)</i>	\$635.56	\$638.74
<i>Grey Nuns – Small Double</i>	\$645.81	\$649.04
<i>Grey Nuns – Large double</i>	\$676.57	\$679.95
<i>Grey Nuns – Super single (no sink)</i>	\$825.21	\$829.33
<i>Grey Nuns – Super single</i>	\$835.46	\$839.63
<i>Grey Nuns – Semi-private</i>	\$855.96	\$860.24
<i>Grey Nuns - Private</i>	\$871.34	\$875.69

**PARKING RATE**

<i>Permit Holders (Prices are for 4 months or per semester)</i>	<i>2016-2017 Parking Permit rate per semester</i>	<i>2017-2018 Parking Permit rate per semester</i>
<i>Loyola Campus– Student Permits</i>	\$210.00	\$230.00

**PREPARED BY:**

Name: Danielle Tessier  
Date: May 17, 2017



**BOARD OF GOVERNORS  
OPEN SESSION  
Meeting of June 9, 2017**

**AGENDA ITEM:** Per-credit tuition fees for undergraduate international students in ENCS and JMSB Cycle I programs

**ACTION REQUIRED:** For approval

**SUMMARY:** Board approval is being sought to increase the per-credit fee charged to undergraduate international students in ENCS and JMSB Cycle I programs.

**BACKGROUND:** Effective September 2014, tuition fees for international students in certain programs are no longer regulated by the government.

As a result, undergraduate students in ENCS and JMSB Cycle I programs are charged a single per-credit rate. The proposed increase for the 2017/2018 year is equal to the increase imposed by the Ministère de l'éducation et de l'enseignement supérieur (MEES) in regulated programs.

Further to review at its meeting of June 2, 2017, the Finance Committee is recommending Board approval of the proposed increases.

**DRAFT MOTIONS:**

**Undergraduate international students in Engineering and Computer Science Cycle I programs**

Whereas the proposed increase for 2017/2018 is equal to the 2.7% increase imposed by the Ministère de l'éducation et de l'enseignement supérieur (MEES) in regulated programs;

Be it resolved that, on recommendation of the Finance Committee, effective the Fall 2017 term (2017/2), undergraduate international students in Engineering and Computer Science Cycle I programs be charged a fixed rate of \$673.93 per credit.

**Undergraduate international students in John Molson School of Business Cycle I programs**

Whereas the proposed increase for 2017/2018 is equal to the 2.7% increase imposed by MEES in regulated programs;

Be it resolved that, on recommendation of the Finance Committee, effective the Fall 2017 term (2017/2), undergraduate international students in John Molson School of Business Cycle I programs be charged a fixed rate of \$737.07 per credit.

**PREPARED BY:**

Name: Danielle Tessier

Date: June 2, 2017



**BOARD OF GOVERNORS  
OPEN SESSION  
Meeting of June 9, 2017**

**AGENDA ITEM:** Administrative fee

**ACTION REQUIRED:** For approval

**SUMMARY:** Board approval is being sought to increase the Administrative fee charged to all students.

**BACKGROUND:** Further to review at its meeting of June 2, 2017, the Finance Committee is recommending Board approval of the proposed increase.

**DRAFT MOTION:**

Whereas the current Administrative fee being charged to all students is \$9.99 per credit; and

Whereas the government has allowed the University to increase this fee up to 2.7% for 2017/2018;

Be it resolved:

That, on recommendation of the Finance Committee, the Board of Governors approve the collection of an increased Administrative fee of \$10.26 per credit from all students, to be implemented with registration for the Fall term of 2017 (2017/2), in accordance with the University billing, refund and withdrawal policy.

**PREPARED BY:**

Name: Danielle Tessier

Date: June 2, 2017





**BOARD OF GOVERNORS  
OPEN SESSION  
Meeting of June 9, 2017**

**AGENDA ITEM:** Technology Infrastructure fee

**ACTION REQUIRED:** For approval

**SUMMARY:** Board approval is being sought to increase the Technology Infrastructure fee charged to all students.

**BACKGROUND:** Further to review at its meeting of June 2, 2017, the Finance Committee is recommending Board approval of the proposed increase.

**DRAFT MOTION:**

Whereas at the current Technology Infrastructure fee being charged to all students is \$4.79 per credit; and

Whereas the government has allowed the University to increase this fee up to 2.7% for 2017/2018;

Be it resolved:

That, on recommendation of the Finance Committee, the Board of Governors approve the collection of an increased Technology Infrastructure fee of \$4.92 per credit from all students, to be implemented with registration for the Fall term of 2017 (2017/2), in accordance with the University billing, refund and withdrawal policy.

**PREPARED BY:**

Name: Danielle Tessier  
Date: June 2, 2017

